

**(On Company Letter Head of Consultant)**

To

Date:

\_\_\_\_\_  
\_\_\_\_\_

Sub: **Brokerage Confirmation /Consent Letter for Client(Seller)**

**Dear Sir/Madam,**

We would like to take this opportunity to thank you for showing interest in availing our Property Management/Marketing services for Sale/Lease out of following **Residential / Office / Showroom / Godown / Land** space.

**Property Details**

Address : \_\_\_\_\_  
Area (sq ft) : \_\_\_\_\_  
Floor : \_\_\_\_\_  
Car parks : \_\_\_\_\_  
Extra Charges : \_\_\_\_\_  
Expected Price: \_\_\_\_\_

Further we shall be charging our consultancy fees on following basis.

- A) In case of Outright Sale @ 2% of the total consideration.
- B) In case of Lease/rental 2 months rental.

- Service Tax would be charged on actual basis.

Consultancy fees in case of ready property will be taken on or before registration of Deed of Conveyance and /or at the time of Agreement for sale.

Consultancy fees in case of under construction property shall be payable 50% at the time of 20% payment and balance 50% at the time of 50% payment.

Fees payable in full to Consultant for properties introduced / inspected pursuant to this agreement even if the transaction is routed / finalized through third party or directly. The Services of the consultant under this agreement does not explicitly or impliedly warrantee legality, with regard to which client has to reach independent satisfaction.

All disputes and claims arising out of related to the performance of this Terms & Condition shall be settled amicably by both parties. If an amicable settlement cannot be reached, both parties agree to submit the same to a common **Arbitrator**.

Please sign & return one copy of this letter as a token of your acceptance of our terms & conditions.

Sincerely,

Acknowledged and Agreed by

---

“CONSULTANT”

---

“CLIENT”